

## ST XAVIER SCHOOL COUNCIL MINUTES

October 21, 2009

### Members

Kim Coy  
Ann Marie Thompson  
Honey Grant  
Melanie Griffin  
Brenda Werner  
Marilyn Paras

### Position

Co-President  
Co-President  
Vice President  
Secretary  
Member  
Member

### Ex Officio Members

|                  |                        |
|------------------|------------------------|
| Father Brungardt | Superintendent, Pastor |
| Rhonda Millard   | Co-Principal           |
| Lori Balderrama  | Co-Principal           |
| Rosie Kane       | Community Education    |

The meeting was called to order at 7:08. Brenda Werner led with a prayer.

Minutes from the September meeting were read and approved as written. Pixie McIntyre has resigned her position. Ann Marie Thompson and Honey Grant were both absent. Marilyn Paras was in attendance again, as she is considering being a member. Chris Robison was in attendance representing the Activities Committee

The agenda for October was read and accepted.

### **Principals Report given by Mrs. Millard**

- The enrollment in K-12 is holding steady at 145. We gain one, we lose one.
- We currently have 9 in the all day pre-school program and 52 participating part-time.
- The school received 7 standards of Excellence in Reading, Writing and Science.
- The Iowa Basic Tests for grades 1-11 are to begin on Nov. 2 and are spread out over a week's time.
- The school pictures for the yearbook, in school uniforms, are to be taken Oct.26-27
- The trash bag sales are over and the school made \$2633 in profit. This money will be used for curriculum items such as new books.
- Parent-Teacher Conferences are scheduled for Oct 22<sup>nd</sup> from 3-7. The PTO provides sandwiches for the teachers since they will be there late and work through dinner.
- Reminded the school that Friday was an in-service by Nancy Boltz who is going to help us through the accreditation process. We are starting a new 5-year cycle and our school will now be accredited as a Diocese. This means that all schools in the Diocese will finish their cycle at the same time and then 1 school in the Diocese will be chosen for review. Since we have just finished our cycle we will continue to do what we are doing until the other schools finish their core visits and we will all be accredited together. There were a lot of questions and discussion about what this will mean to our school,

how many schools and what if the one school chosen does not pass.... The expectation is that these questions will be answered by Ms. Boltz on Oct.23.

-Melody Saxton, RN from the Health Department will be giving the H1N1 vaccination to our children in November. They will not be doing pre-school or teachers. All children have to have a signed consent form.

-Amy Whitaker (pre-school teacher) is working on a St. Xavier School Christmas float for the city parade on Nov 27<sup>th</sup>. The Knights of Columbus is also doing a float.

### **Old Business**

\**Discovery Days* is the following weekend and all Masses will be held in the gym. Melanie will do 5:15 Mass and will need to set up the poster and table that Kim has had made. We will have a sign-up sheet for the auction, which is April 17<sup>th</sup>; and a sign-up sheet for the school council, along with past minutes and agendas. There was discussion of what needed to be on our table vs. the school table. Honey will do 8:00 mass, Brenda 9:30 and Kim will do 11:00.

\**Review of the Constitution and Bylaws and the Meeting Format.* Brenda was the only one who did any homework on this topic. The format was reviewed in depth and she feels it is excellent, works well to keep the meeting in constraint. She discussed “what is the purpose of the school council”. In order to get a better idea, she had called other schools in the diocese. Discussion was to see why the CCD kids aren’t attending St. Xavier, is it because of curriculum, \$, or what...? Felt we needed to come up with goals to increase attendance and do an analysis of why it is not increasing. Is it related to technology, etc? Kim agreed to ask Kurt and Sandy Leistner for the addresses of parents of kids in the CCD program so that we can send out a questionnaire to them. Brenda agreed to work on the questionnaire. Rhonda will look at the previous survey. It is felt that strategic planning should be our area #1. We need to take a self-assessment and then set up goals. Some of the schools have a 7-year strategic plan. We all need to have and review the school budget. Discussion was that St. Xavier’s has a great staff and although enrollment is trickling up, the council needs to help. We need to figure out what we can do to be more supportive of our teachers. Brenda challenged every member of the school council to recruit another member, and to at least bring one interested person to the next meeting. All members agreed to review the guidelines and bylaws and to be prepared to discuss again at the next meeting. Maureen Gustafson is trying to promote the Parish Foundation in the church bulletin, and then we should try to do something on the school board.

### **New Business**

- We reviewed the State Assessment results. We know that we received 7 standards of excellence this year. The 8<sup>th</sup> grade class received them in Math, Science and Reading and overall for the school. Discussed having a breakdown by classes who made proficiency, excellent, etc. Mrs. Millard was not able to share that information because the report that the school receives has student names on it and she is unable to post it due to confidentiality laws.

### **Pastors Report**

- Father Al saw the artwork for the calendars and wondered when we could start selling. Discussion about the calendars included some logistic

planning. How many calendars do we need to have? How much will they cost? Will there be an incentive for top sales? Do we need a gaming license with the State of Kansas since it is an ongoing raffle? Can we use the Knights of Columbus license? The printing will be done for free by Honey so there is little overhead cost. Need to figure out the cost of the calendars, and the amount of the daily drawings. (365 days a year = 93 families, each selling 15...)

### **Open Forum**

-Marilyn Paras was asked to join the school board. She agreed and the vote was unanimous to make her a member.

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Meeting adjourned at 8:07