

## **Saint Francis Xavier Catholic School PTO**

### **13 December 2023 Minutes**

**Call to Order and Opening Prayer:** 6:35pm. Hail Mary

**Present:** Megan Baseley, Courtney Boehm, Chari Smith, Cecilia Weigel, Kaitlyn Law, Bree Webster

**Approval of Minutes from Nov Meeting:** motion to approve by Megan was seconded by Cecilia and approved by all present, with the understanding that two corrections would be made. In the treasurer's report, \$500 was put toward the playground, not the \$1908.13 recorded. Also, the next meeting should have been 6pm in Building C, not the usual 530 in the cafeteria. Both were secretarial mistakes.

#### **Treasurer's Report:**

Income Received: \$2388.25 from Harvest Fest

Outstanding Deposits: \$189 ice cream money, 62.68 Papa John's

Expenses: \$386.67 to reimburse Courtney for ice cream and Harvest Fest Supplies. \$1000.50 toward clubs and classes from Harvest Fest, \$500 playground money

Outstanding checks written: \$20.96 to reimburse Chari Smith for Harvest Fest supplies, \$44.19 to reimburse Courtney Boehm for ice cream supplies, \$100 to St. X for art supplies

Reconciled Bank Statement: \$2652.22

**Icecream Friday Dec 15:** Still doing well, making a decent profit. This last month we made 123.35

**Papa John's Fundraiser Results:** \$62.68 profit. PTO earned another free pizza party, which we will use during parent's night out.

#### **Reminders:**

- **Baby Jesus Shower, December 15:** Megan has ordered, and will pick up, donuts
- **Parent's Night Out, February 10:** We will provide childcare in the gym from 4-7pm. Food, drink, movie, and crafts will be provided. We will require that children be St. X students and immediate family only. Children will also have to be potty trained. The charge will be \$30 for the first child, \$10 each additional child. Megan and Cecilia will collaborate on fliers. RSVP will be Wed, Feb 7

- **Open Forum:**

- A. During Catholic Schools Week, PTO will provide a taco bar for the staff to enjoy on Thursday Feb 1. A sign up genius will be created.
- B. Coach White is requesting money for LED string lights that she will use to outline a family fun night mini golf course. PTO will have her fill out a request form, which we will then discuss at the next meeting.

**Adjournment:** 7:10pm; Next meeting is 24 JAN at 5:30 in the cafeteria