

2018-2019
St. Xavier Catholic School
After Care Program
Enrollment Form

Name of Child(ren)	Grade	Birthday	Days of Attendance
_____	_____	_____	M T W Th F
_____	_____	_____	M T W Th F
_____	_____	_____	M T W Th F
_____	_____	_____	M T W Th F

Parent(s) / Guardian(s) with whom child(ren) resides:

_____	_____	_____
Name	Address	Phone
_____	_____	_____
Name	Address	Phone
_____	_____	_____
Name	Address	Phone

Persons authorized to pick up child(ren) / **Emergency Numbers** (people that can be reached **DURING** program hours) Only those listed below will be allowed.

_____	_____	_____
Name	Relationship	Phone
_____	_____	_____
Name	Relationship	Phone
_____	_____	_____
Name	Relationship	Phone
_____	_____	_____
Name	Relationship	Phone

Child(ren)'s Physician:

_____	_____	_____
Name	Address	Phone

Emergency Medical Release:

If emergency medical care is deemed by the St. Xavier Catholic Schools Aftercare Program to be necessary and I can't be contacted, I authorize Aftercare Program Staff or St. Xavier Staff to act in my behalf in seeking emergency medical treatment for my child(ren).

_____	_____	_____
Health Insurance Provider	Policy#	Group

_____	_____
Parent/Guardian Signature	Date

St. Xavier Catholic School

2018-2019 Aftercare Policies and Fees

St. Xavier’s aftercare program is available for students in grades K – 6. Hours are 3:25 to 5:30 p.m. The first hour of aftercare is \$4.00 for the first child and increases \$2.50 for each additional child whether the child is there for 20 minutes or the full hour. After the first hour, the family will be charged in half hour (30 minute) increments.

During aftercare, students are expected to exhibit the same behavior as if they are in the classroom. They should be respectful of others, keeping hands and feet to themselves. **ABSOLUTELY NO TOYS OR FOOD FROM HOME ARE ALLOWED IN AFTERCARE.** First offense is a warning, second offense is a timeout, and with the third offense, the child will be taken to the office. Should the behavior continue, the student will not be permitted to attend the after school program.

For the safety of our students, if someone not listed on the child’s pick up list will be picking the student up, please send a note to school on that day. If the pick-up person is not listed or a note is not received, the student will not be allowed to leave with that person.

*Students that are not picked up at 3:30 will be sent to aftercare at the parent’s expense.

The aftercare routine is as follows:

3:25 – 4:00 Snack

4:00 – 5:00 Outside time (weather permitting)

5:00 – 5:30 Homework for those who have it (help is available if needed).

Various activities are available for those who do not have homework.

Time	One child	Two children	Three children	Four children
3:25-4:30= 1 hour	4.00	6.50	9.00	11.50
3:25-5:00 = 1 ½ hours	6.00	8.50	11.00	13.50
3:25-5:30= 2 hours	8.00	10.50	13.00	15.50

Families will incur a late fee of \$10 per half hour or any portion thereof for any student picked up after 5:30 p.m.